



LOOKING FOR COMMUNICATIONS INTERN

We are looking for a dedicated, well-organised and passionate Communications Intern to join our team at the Trans Europe Halles Coordination Office in Lund, Sweden on a full-time basis. We would like to welcome a person who is eager to learn and get an insight of how to create engaging content, promote projects and help us amplify our storytelling, branding and outreach efforts.

As a Communications Intern, you will be involved in marketing and communication activities of our network, event promotion of our meetings and dissemination of our main EU-funded projects.

Submit your application before 24 April, 23.59 CET.

Role

The role of the Communications Intern is to support the communications team in the implementation of marketing and communication actions for our EU-funded projects and daily work.

The tasks will include:

- Assisting with website management
- Assisting with social media content creation and posting
- Designing flyers, graphics and other marketing material
- Tracking and reporting on campaign performance
- Assisting with email marketing
- Performing administrative tasks such as shipping materials, making database updates, etc
- Assisting any other relevant tasks requested by the communication team.

Requirements

- Being enrolled as a student in the fields of marketing, strategic communication, media and communication, international marketing and brand management;
- Being proficient in graphic design software such as Adobe InDesign and Photoshop Being familiar with HTML, website content management and email marketing software
- Having previous internship or related experience in marketing or communications is a plus

- Being aware of the basic principles of public relations and/or marketing
- Passionate about communications, culture, urbanism and international cooperation
- Fluent written and spoken English.
- Highly motivated to learn and to contribute.

Internship Details:

Hosting Organisation: Trans Europe Halles (NGO)

Duration: 6 months (on a full-time basis)

Internship starts: 1 May, 2022

Location: TEH Coordination Office, situated in the heart of Lund at Kulturen.

About Trans Europe Halles

Trans Europe Halles is a pan-European network with more than 135 members in 39 European countries in every part of the continent initiated by citizens and artists.

We have been at the forefront of repurposing abandoned buildings for arts, culture and community uses since 1983. TEH members are multidisciplinary spaces that combine artistic and social activities, as they believe that arts and culture have the power to transform people, spaces and societies.

The Coordination Office team consists of eleven skilled and motivated people from different professional backgrounds and origins (Europe, Asia, Middle East and Africa), and a long record of international experience. TEH's communication language is English.

Trans Europe Halles is an equal opportunity employer that values all knowledge and cultures, and we are committed to the advancement of women, visible minorities, and people with disabilities.

We strongly encourage all candidates from these designated groups to apply for our career opportunities.

Application

Please send your CV and a 1-page motivation letter in English to jobs@teh.net before 24 April, 23.59 CET.

Interviews will take place last week of April.