



## **RESEARCH AND POLICY INTERN (PAID INTERNSHIP + POSSIBLE HIRE AT THE END OF THE INTERNSHIP)**

**Trans Europe Halles is a pan-European network with more than 135 members in 39 European countries in every part of the continent initiated by citizens and artists.**

We have been at the forefront of repurposing industrial and commercial buildings for arts, culture and community uses since 1983. TEH members are multidisciplinary spaces that combine artistic and social activities, as they believe that arts and culture have the power to transform people, spaces and societies.

The coordination team consists of 11 skilled and motivated people from different professional backgrounds and origins (Europe, Asia, Middle East and Africa), and a long record of international experience. TEH's communication language is English.

**Trans Europe Halles is actively looking for a Research and Policy Intern to join its international team in Lund, Sweden, starting July 1, 2022.**

This internship is a great opportunity for a European law/ public administration or political science major with a specialisation in European law, interested in working for a major European Arts and Culture NGO. You will get a chance to travel and take part in large scale projects making an impact on the European Culture sector, meet professional teams across Europe and develop an extensive European network in the Arts and Culture.

You will also be in a pivotal position when it comes to strategic thinking and be able to realise your vision and ideas to support the network in the best way possible.

### **Purpose of the internship**

Trans Europe Halles is looking for a policy officer intern for 6 months from 1 July - 31 December, 2022.

Reporting to Trans Europe Halles Strategic Development Director, the policy intern will:

- Help identify and tackle the policy challenges that non-governmental cultural centres are facing in Europe nowadays.
- Draft documents, presentations on European law issues
- Handle research on complex European topics in support of the strategic development team's work
- Draft policy analysis and recommendations
- Contribute to the development and implementation of the organisation's policy programme and, in particular, the advocacy activities of the sustainability and social inclusion hubs.
- Contribute to grant writing efforts
- Pursue desk research on areas related to the arts, culture and creative sectors, cultural and creative spaces, urban revitalisation and development.
- Collaborate with the organisation's communications team to increase the efficiency and effectiveness of their advocacy campaigns.
- Attend and contribute to relevant international meetings.

## **Requirements**

- Be enrolled in an educational institution or a programme providing an official framework for the internship.
- Relevant university degree or currently law, international relations, political science, public administration, with a focus on EU policy.
- Good knowledge of European Union institutions and policy-making procedures.
- Active involvement in activities or projects related to the organisation's areas of expertise.
- Fluent written and spoken English is essential. Additional European languages are an asset.
- Passion for arts, culture and urbanism.

## **Core competencies and experience**

- Enthusiasm and commitment to the organisation's vision and mission.
- Excellent research skills
- Strong critical analysis and the ability to question a variety of policy reports, academic studies and grey literature.
- Excellent written and verbal communication skills and ability to convey complicated messages clearly.
- Good knowledge of EU and member states policy-making procedures.
- Independent professional with the ability to work as part of a team.

- Good computer skills, including database management.
- Statistical knowledge will be an advantage.

### **Working conditions and compensation**

- Location: Trans Europe Halles coordination office in Lund, Sweden
- Duration: 6 months. Start date: 1 July, 2022. End date: 31 December, 2022 (possibility to start earlier)
- Full time internship. Monday to Friday from 9.00 to 17.00
- It will be possible to work from home 50% of the time, but the intern needs to be able to relocate to Sweden.
- Compensation for the internship will be financial (5,000 SEK / month)
- The selected candidate could potentially get an entry-level employment contract after the internship.

### **Application procedure**

- Deadline for applications: 15 May, 2022.
- Submit your application via email to [jobs@teh.net](mailto:jobs@teh.net), including your CV and a motivation letter (max. 1 page) explaining why you think you are the best candidate for this internship.
- For inquiries, contact [jobs@teh.net](mailto:jobs@teh.net).